

BREAKFAST BRIEFING

Complimentary Breakfast Briefing

Date & Location:

October 20, 2016
Los Angeles City Club



Speakers:

Irma Rodríguez Moisa, Senior Partner
Alfonso Estrada, Senior Associate
Atkinson, Andelson, Loya, Ruud & Romo

Registration/Breakfast: 7:30 a.m.
Program: 8:00 am. to 9:30 am.

RSVP by October 17

Register online at www.aalrr.com/events
or email to Jane Guesnon at
jguesnon@aalrr.com

What's Behind the Green Curtain?

Investigating Workplace Misconduct

So, you received a complaint of misconduct in the workplace. *Now what?* How formal of an investigation do you need to conduct? Do you have to interview all 50 of the witnesses identified in the complaint? What if the complainant won't cooperate or submit to an investigation interview?

During this presentation, we will discuss a variety of topics including:

- The legal obligation to conduct workplace investigations.
- Tips and strategies for dealing with common obstacles that arise during investigations.
- How to make appropriate findings based on the evidence.
- The essential components of a solid investigation report.

This briefing will provide practical practice tips to conducting lawful and complete workplace investigations.

***Join us for this complimentary
informative session.***



**Atkinson, Andelson,
Loya, Ruud & Romo**
A Professional Law Corporation

Breakfast Briefing
Workplace Investigations

Registration:

Register on-line at www.aalrr.com/events.

For more information email
Jane Guesnon | jguesnon@aalrr.com

October 20, 2016
Los Angeles City Club*
(*Valet parking included)
555 S. Flower Street
Los Angeles, CA 90071



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